

# Career Advisory Agreement

*Brand* You Profile Makeover

People don't do well with solutions they had no part in creating... so what would it look like if *you* designed your own path?



Szonja Zsiros Career Advisory

Oh, hello there!

This agreement outlines how we'll work together to elevate your career and help you achieve your goals. It's not a stuffy legal document—just a clear, friendly roadmap of what you can expect from me (and what I'll expect from you).

Also, let me take a sec to thank you for your trust! I am genuinely hyped to work with you on your next career steps!

Here's the game plan:

1. Sharing your application materials

- You'll send me your updated CV and a motivation letter.

2. Review & revamp

- I'll review your CV, LinkedIn profile, and motivation letter.
- I'll prepare detailed feedback and even draft alternative versions for you to consider.

3. Feedback session (60 minutes)

- We'll have an online consultation to go through my feedback, tips, and tricks.
- I'll help you position yourself on the job market by building a killer personal brand.

4. Networking

- I'll support you with your networking efforts and show you how to make meaningful connections that lead to opportunities. This includes:
  - Personalized connection request templates to make outreach easier.
  - Strategies for engaging with recruiters and decision-makers to stand out.

## 5. Job applications

- You'll start applying for roles that excite you using your polished materials.

## 6. Accountability check-ins (optional but awesome)

- We schedule bi-weekly 15-minute video calls to update me on your progress, troubleshoot any challenges, and celebrate wins.
- In addition to these check-ins, I'll touch base regularly via email or LinkedIn to track your progress and keep the momentum going.

## **What's included in your package:**

- 1x advisory session: A 60-minute value-packed consultation with insights into how recruiters think and work, plus strategies to rebrand yourself effectively.
- Guides & tools: Packed with practical tips and actionable advice.
- Life-long support: Career guidance, including email access for follow-up questions and job-hunting advice whenever needed.
- Bi-weekly accountability calls: 15-minute sessions to track your progress and keep you motivated.
- Actionable tips & tricks: Strategies to help you take the next step towards achieving your goals.

## **Outcomes you can expect:**

- Increased visibility
- Expanded network
- Boosted confidence
- A killer LinkedIn profile
- A CV that can't be ignored
- Getting invited to interviews
- Standing out from the crowd
- Getting noticed by recruiters
- Clarity on your value proposition

## **My commitments to you:**

- Tailored strategy: I'll work with you to develop a personalized strategy so you know exactly what steps to take for the best chance of achieving your goals over the next six months.
- High standards: I'll push you to aim higher and hold you accountable to ensure you get the best possible results.
- Detailed feedback: I'll evaluate your work, break it down, and rebuild it stronger than ever.
- Timely responses: I'll answer your questions within 48 hours or faster whenever possible.
- Focused attention: During our sessions, you'll get my full attention, support, and encouragement to bring out your best.
- Communication guidelines. Reach me anytime: Feel free to contact me via email or LinkedIn. For urgent matters, call or message me on WhatsApp (my number is in my signature).
- Regular updates: I'll check in periodically to make sure you're on track, but don't hesitate to reach out if you're stuck or need extra support.

## **Your investment & commitments:**

- Time and effort: Your success is directly tied to your effort. The more you invest in the process, the greater the results will be.
- Willingness to leave insecurities behind: You have unique strengths—let's make sure the world sees them, too.
- Desire to promote your skills: we'll find a way to showcase your expertise and achievements, while staying authentic.
- Quick implementation: Apply what you learn as soon as possible. If you need help, ask right away, and share your successes and lessons learned with me.
- Openness: If something I say doesn't sit right, let me know. It gives me the chance to make amends and adjust where needed.
- Commitment: Stay engaged for the full duration of our program. Full participation is crucial, and any agreed payments should be made on time and in full. If you can't attend a scheduled session or need to adjust timing, let me know at least 24 hours in advance.
- Respect intellectual property: The materials and strategies I share with you are for your personal use only—please don't share them with others.

## **Payment & Rescheduling Policy**

- **Payment structure:** Full payment is required upfront to secure your advisory package. Installment options may be available upon request.
- **Refunds:** Due to the personalized nature of my services, refunds are not available once the process has begun.
- **Rescheduling:** You may reschedule a session with at least 24 hours' notice. Missed sessions without prior notice will not be refunded or rescheduled.